



# School-Based Pro-D Refreshment Expense Claim Form

Coffee and snacks can be provided for a school-based Pro-D day (up to \$7/member).

Person requesting funds:

School:

Date:

Contact Email:

Contact Phone:

*\*choose email suitable for etransfer*

Date of Pro-D:

# CDTA members @ \$7/person =

Applicant's Signature:

*I confirm the above information to be accurate*

**Receipts MUST be submitted electronically with this form for reimbursement to your Pro-D Rep.**

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## ***For Office Use Only***

Date:

Amount Paid:

ettransfer/Cheque #:

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